

PTO Working Minutes

July 6, 2010

Called to order at 6:35pm

Held at Allyson Ford's house

- **Board Attendance:** Misty O'Leary, Deb Van Sicklin, Meredith Jacobs, Allyson Ford, Laura Heese, Janet White, Michelle Barrette, Tina Cook and Jeannie Reddan (a quorum of at least 5 executive members was present).
- **Additional Attendees:** Dean Brown, Robin Warnke (SAC), Dennis Desormeaux (Dad's Club)
- Minutes from the May General Meeting were unanimously approved.
- **President's Report:** Misty O' Leary discussed allowing Jeff Novotny from Liberty Mutual Insurance to advertise through ACS. Jeff agrees to donate money back to ACS for every quote given to an ACS family.

The schedule for all PTO meetings is as follows:

August 26, 2010	working meeting	4pm
September 23, 2010	general meeting	5pm (Budget)
October 28, 2010	working meeting	4pm
November 18	general meeting	5pm
*****No meeting in December*****		
January 27, 2011	general meeting	5pm
February 24, 2011	working meeting	4pm
March 31, 20101	working meeting	4pm
April 28, 2011	general meeting	5pm
May 19, 2011	working meeting	4pm

All working meetings will be held in the Elementary Spanish Room and all general meetings will be held in the MS Science Room.

The PTO Handbook and the Guidelines and Procedures have been updated and will be accessible online by registration time.

The PTO will provide coverage at the PTO table for registration and Back to School Nights.

Registration will be available online from July 20th to August 3rd. Payment cannot be made online at this time, so parents must come into

- **President's Report, cont'd:** the school during their regularly scheduled times to pay and have pictures made. If families were not able to register online, ACS will have computers available for them to do so during this time as well.
- **Communications Report:** Janet White was welcomed and introduced as the new VP of Communications. Janet decided to produce the newsletter during the 3rd week of each month. All other weeks will be the PTO Corners. Janet will confirm this with Anne Belfrage.
- **Social Report:** Laura Heese reported that all teacher breakfasts and dinners will be handled the same as this past year with the exception of removing the competition between the grades. It was decided that more advertising of these functions is needed.
- **Enrichment Report:** Meredith Jacobs reported that due to its high success, the cooking class will be continued in some way. She is looking into several options for hosting this program. "The Makery" is a cake decorating business that offers a 4 week class for \$20/kid/class (\$80 total) and will donate 10% back to ACS, or it can be run as an in-school field trip (one time only) for \$3/kid. Other options include Cooking with Odette from the Grange or looking for another parent volunteer to run the class. The cooking class will run from August to September during the 4-5pm time slot.

It was reported that a Science Class will be offered again. Meredith has decided upon Space Time Kids to host this program. They offer multiple programs including Rockin' Rockets, I want to be an Astronaut, and the Solar System. The cost is \$67.50 per child for the 6 week program. Space Time Kids will donate \$1.25/child/class back to ACS. This program will run during September 8th through October 13th on Wednesdays from 4-5pm.

An 8 week LEGO Engineering class will be offered during October 26th through December 14th on Tuesdays.

During the Spring, some form of an art program will be offered. Possibilities include Artful Journey, Academy of Art or Photography.

Also during the Spring, it was discussed to host an Outward Bound leadership class.

A dance class will be held in conjunction with the 80's Dance Fundraiser in late January to early February.

- **Enrichment Report, cont'd:** It was mentioned that a Babysitting Certification Class could be an option late in the year for the 11 and up age group.
- **Fundraising Report:** Allyson Ford and Deb Van Sicklin reported that ACS will host a Fun Run Pancake Breakfast on Saturday August 21st. It will be a Community Event. The run will begin at 8am with breakfast to follow starting at 9am. ACS will charge an entry fee for the race and/or breakfast as well as sell water and sno-cones. The fees were discussed as \$20 for run and food or \$10 for food only. The Fundraising committee is looking into options for the logistics of the run as well as any necessary permits required by the city.

On September 9th, ACS will launch the ABC product sales which will include wrapping paper, food items, household items/gifts, etc. This will be the one and only product sale that ACS will host.

A Holiday Shop, brought to ACS by ABC product sales, will be held in the Library December 13-16th. This will allow the students to purchase small gifts for parents, friends, teachers, etc at a small price all for the benefit of ACS.

An 80's themed Dance and Silent Auction will be held on February 25th at 6pm. The cost will be \$4/person or \$20 for a family of 4 or more. This cost includes an all you can eat spaghetti dinner and entry to the dance. The Fundraising committee is looking into the possibility of obtaining sponsors for this event to help bring down expenditures.

Field Day will be held on May 20, 2011. The PTO will again host concessions sales at this event.

All of the proposed fundraisers and fees will be added to the newsletter to help inform families.

It was reported that the uniform sales will be held at registration. An email blast will be sent out on July 19th to request donations be brought to the school on July 26th. The last uniform sale, held on Field Day, brought in about \$300.

- **Dad's Club Report:** Dennis Desormeaux, Dad's Club chair, expressed a need for more members. Dennis reported that the Dad's Club would be in charge of putting away chairs after assemblies and being guards for dance nights. Dennis mentioned that one of the club's first projects might be the construction of a Trophy Cabinet for ACS. It was reported

- **Dad’s Club Report, cont’d:** that Home Depot might be able to donate the materials. Dennis discussed hosting a Kids vs. Dads sports day to encourage more participants in the Dad’s Club. Dennis will speak at both Back to School Nights. For now, it was decided that Dennis will continue to meet with the PTO until the Dad’s Club can acquire new members.
- **SAC Report:** Robin Warnke, SAC Chair, reported that the SAC will be undergoing training on July 8th from 6-8pm. The SAC will host 5 meetings this year in August, September, March and May; with training again in July. The SAC will be looking to the PTO for help in determining the needs for which they should focus on this coming year. It was also reported that Christa and Shaneen (SAC/PTO co reps) will be managing the communication needs of the SAC.
- **Dean’s Report:** Dean Brown reported that ACS had 7 new hires over the summer. They are as follows:

Mindy Persichina	Assistant Dean	from Lone Tree Elem.
Melinda Kennedy	2 nd Grade	from Louis Palmer Dist.
Dan Marshall	5 th Grade	from American Academy
John Grebe	MS Social Studies	from American Academy
Karen Borgsmiller	MS Science	former ACS teacher
Dustin Vick	Elem. Tech.	from Cherry Creek
Reena Hutchinson	Library	1 st year teach., former sub ACS

These new teachers are to report to ACS on August 6th for a luncheon provided by the Governing Board. All Staff is to report to ACS on August 9th.

The new Science Curriculums, FOSS and CPO, have been purchased and acquired for ACS. Dean Brown worked her “magic” and was able to have the price greatly reduced while having extras added for free. The training for these programs is free for all staff members and will be held by the district over the summer. The total amount for all parts of the new Science Curriculum, K-8, is \$48,438.32.

Dean Brown reported that the House Bill 10-1036 Public School Financial Transparency Act was passed in April and will take effect on July 1, 2010. All public schools must post all financial information online. This includes, but is not limited to, the annual budget, audited financial statements, quarterly financial statements, salary schedules, check register and policies. A grace period will be given to all schools to become compliant.

- **Dean's Report, cont'd:** Dean Brown reported that the new turf field is scheduled to be completed during the second week of August. A Field Dedication Day Celebration will be held, barring any delays, on August 20th at 2:30pm with the PTO to provide refreshments.

Other Important Dates reported by Dean Brown:

July 8 th	SAC Meeting at Robin Warnke's house
July 12 th	GB Meeting 6pm with additional meetings on 2 nd Monday of every month
July 20-Aug 3 rd	Online Registration Window
August 5 th	New Family Orientation 6pm PTO and Dad's Club to speak
August 6 th	New Teachers begin
August 9 th	All staff to return
August 9 th	GB Meeting 6pm
August 12 th	Students begin school
August 17 th	Elementary Back to School Night PTO and Dad's Club to speak
August 19 th	Middle School Back to School Night PTO and Dad's Club to speak
August 21 st	PTO sponsored Fun Run and Breakfast
August 27 th	Dress of Choice Day
August 30 th	Elementary Testing Day

- **Treasurer's Report:** Bonnie Buckley was not present at the meeting, however it was reported that ACS was very close (nearly \$35,000) to its goal (\$40,000) for last year.
- **Teacher Representatives Report:** Tina Cook, Elementary Rep, reported that school begins on August 12th.

Michelle Barrette, Middle School Rep, reported that the teachers will be hosting a social gathering at Carlos Miguel's at 4pm on Friday July 9th.

- **New Business:** No new business to report.
- The meeting was adjourned at 8:12pm. End of meeting minutes. The next working PTO meeting is scheduled for August 26th at 4pm in the Elementary Spanish Room.
- Minutes prepared by Jeannie Reddan, Secretary