

PTO Working Minutes

February 24, 2011

Called to order at 4 pm

Held in Spanish Room at ACS

- **Board Attendance:** Misty O'Leary, Janet White, Stephanie Weeber, Meredith Jacobs, Laura Hesse, Michelle Barrette and Jeannie Reddan (a quorum of at least 5 executive members was present). Proxies attached for Allyson Ford and Bonnie Buckley.
- **Additional Attendees:** Dean Brown, Dennis Desormeaux (Dad's Club), Dustin Vick
- *Minutes from the January General Meeting were unanimously approved.*
- **President's Report:** Misty O' Leary reported on the Fall Survey results. Out of 274 surveys taken, 64.6% of those parents feel that the PTO is effective. Email blasts were the favored method of communication. Much praise was received on the new newsletter format. On the upcoming PTO website, parents would like to see a calendar of upcoming events, volunteer opportunities, a list of fundraisers, Dads club information, printable forms, and a link to the ACS website. For the preferred method of fundraising, the majority of the survey takers listed Direct Donations, with community events, traditional fundraisers and large events following in that order. Parents would like to see a carnival brought back to ACS, as well as Entertainment Books. Most survey takers believed the PTO Parent Handbook to be helpful. With that being said, the majority of the parents at ACS do not understand that Direct Donations are a perpetual (on going) way to support the school. Direct Donations have always been available and have never gone away.

The edits have been made to the PTO Guidelines and Procedures. Changes to be voted upon at the next working meeting.

The 2011-2012 PTO Board is slowly filling up. Laura Heese has volunteered to be the Treasurer, Janet White will continue as Communications chair, Amy Lee has volunteered to be the Social chair, and Sandy Meyn has volunteered to be the Classroom Coordinator Liaison. We are still in need of a President, Secretary, Enrichment, and Fundraiser.

- **Communications Report:** Janet White has spoken with Cindy Keeling with respect to keeping the communications with the school running smoothly.
- **Social Report:** Laura Heese stated that the class hosted teacher breakfasts are running great.
- **Enrichment Report:** Meredith Jacobs found an enrichment course that handles student safety with strangers and on the internet, as well as babysitting training. The course is called Kid Prove Colorado. The babysitting class is for Middle School students and runs from April 6-27 on Wednesdays for 2 hours. The cost is \$55. It teaches aid intervention, not CPR certification. The K-5 Stranger Smart course is a 2 hour, one day class on April 7. The 1-4 Cyber Safe course is a 2 hour, one day class on April 14. Meredith will check into the possibility of creating a list of all available babysitters (after the course is completed) for ACS parents to use. Kid Prove will provide all of the advertising material.

A unanimous vote was recorded to approve the Kid Prove Colorado Enrichment course.

- **Fundraising Report:** Allyson Ford was unable to attend the meeting (proxy attached). However, it was reported that the PTO has received \$2,400 in ticket presales for the 80's Dance, which is equivalent to 96 presale combos. In addition to those combos sold, the PTO has purchased an additional 100 pizzas. Expenses thus far have reached \$1,300.
- **SAC Report:** No SAC reps were present at the meeting. Going forward, SAC reps will only attend the General Meetings.
- **Teacher Representatives Report:** Stephanie Weeber, Elementary Teachers Rep, will be sending out a reminder to the teachers to bring their baked goodies for the cake walk.

Michelle Barrette, Middle School Teachers Rep, reported that Teacher Purchase Requests are still coming in. Mr. Griebe had requested a set of maps, and it was suggested that he buy a more cost effective interactive software to be used on the Smart Boards instead. The PTO will need to be notified if the teachers do not use all of the money allotted.

- **Dads Club Report:** Dennis reported that the next Dads Club meeting will be held tonight at 7pm at Village Inn. Dad volunteers will be needed by 4pm to help set up for the 80's Dance.

- **Dads Club Report, cont'd:** Kyle Tripp brought the door in for the 80's Dance game and Phil Murray will put the door knob/key lock on.

Jim Sellars built the stand to hold the Mascot Head. This will allow for better ventilation while drying after each use.

The Club has discussed placement areas for the new trophy case. Per Fire Code it cannot be placed in hallways.

- **Dean's Report:** Dean Brown reported that the Tech Committee will be voting on whether the Streamlining Video Software is necessary. The software would cost the school \$5,000 per year.
- **Treasurer's Report:** Bonnie Buckley was unable to attend the meeting (proxy attached). However, it was reported that the PTO has paid \$1,000 as a deposit for Challenge Day, the anti-bullying program. The PTO was able to raise \$900 from the previous Challenge Day paid dress down day. The next paid dress down day is scheduled for March 10th and will benefit Challenge Day.
- **New Business:** The SAC contacted Mr. Vick and Mr. Gudmundson with respect to notifying ACS, through the school newsletter, about the newly won grants for 2 new Smart Boards.
- The meeting was adjourned at 4:39pm. End of meeting minutes. The next Working PTO meeting is scheduled for March 31st at 4pm in the Spanish Room.
- Minutes prepared by Jeannie Reddan, Secretary. Hard copies of all minutes are available for viewing in the PTO Minutes Book in the ACS office or on the PTO bulletin board.