

## PTO General Minutes

April 28, 2011

Called to order at 5:00pm

Held in MS Science Room at ACS

- **Board Attendance:** Misty O’Leary, Allyson Ford, Janet White, Stephanie Weeber, Michelle Barrette, Laura Hesse, Bonnie Buckley, Meredith Jacobs and Jeannie Reddan. A quorum of at least 10 members (board and parent) was present.
- **Additional Attendees:** Dean Brown, Clayton Watson (GB) and other ACS parents (list attached).
- *Minutes from the March Working Meeting were unanimously approved.*
- **President’s Report:** Election Ballots for the 2011-2013 PTO Board were passed out.
- **Communications Report:** Janet White reported that email addresses will be set up for all PTO Board Members on the website, shortly after the election.

The ACS PayPal account is set up and a link will need to be added to the PTO website.

- **Social Report:** Laura Hesse reported that Kindergarten will host the last teacher breakfast on May 6<sup>th</sup>. The 1<sup>st</sup> grade hosted breakfast was just “ok, not the best.” There did not seem to be enough food. However, there were not as many email reminders this time either.
- **Enrichment Report:** Meredith Jacobs reported that the Babysitting class was a big hit. The students enjoyed it. It was very thorough. It was discussed to possibly compile a list of all attendees to be distributed throughout ACS for babysitting use—parent approval required.

For next year, Meredith recommends finding more cost effective programs with better advertising.

- **Fundraising Report:** Allyson Ford reported that the Kiss the Pig Fundraiser has raised about \$2,000 so far. It was discussed to have the teachers out at carpool with their piggy banks for collection purposes.

- **Fundraising Report, cont'd:** Volunteers are being contacted for Field Day concessions. No uniform sales this year at Field Day.
- **SAC Report:** Shaneen Karren was unable to attend the meeting. It was reported that the SAC will be highlighting short reviews by students, teachers and Deans in regards to the importance of Smart Boards.
- **Teacher Representatives Report:** Stephanie Weeber, Elementary School Rep, suggested that the teachers should collect during carpool with their piggy banks for the Kiss the Pig fundraiser.

Michelle Barrette, Middle School Rep, stated that she had not received any word from the MS teachers regarding the Kiss the Pig fundraiser.

- **Dad's Club Report:** Dennis Desormeaux was unable to attend the meeting. However, it was reported that the Dads club will hold a Spring Girls Football game in Mid May.

Maintenance to the preschool fence will occur over the summer.

Estimates for the trophy case are coming in. The PTO bulletin board will need to be moved to make room for the trophy case.

- **Treasurer's Report:** Bonnie Buckley reported that the ordering of school supplies is being finalized. This will take place online only. If you order your school supplies before a specified date, the supplies will be shipped directly to the school. Anything ordered after that date will be shipped to the student.

The money designated for the 5<sup>th</sup> grade Brain Pop, from the Teacher Fund, was not used and therefore added back into the fund. Requests for next year are being accepted now. With a \$6,500 budget in the Teacher Fund, the requests will be filled on a first come first serve basis. All requests must be completed on the "green sheet" or no money will be paid out.

*A unanimous vote was recorded to allow the PE Dept to use the excess money allotted for Field Day that was not used during that year's Field Day for other needed PE items. The profits made from Field Day each year will still be put back into the general Field Day budget.*

- **Treasurer's Report, cont'd:** To date, the PTO has paid out money for the new Spanish Curriculum, Eagle Mascot, Cheerleading Mats and the \$6,500 Teacher Fund.

Any money earned from fundraisers held in the PE Dept or the Art Dept will go back to the respective departments.

The biggest expense for the PTO is paying for an outside 3<sup>rd</sup> party to handle the taxes.

A check for \$25,000 was written to ACS to cover the purchase of Smart Boards and Airliners. A \$3,000 donation was received during Kiss the Pig designated to the purchase of Smart Boards. The total cost for all Smart Boards, Airliners and shipping was \$29,455.

The PTO is still in need of about \$14,000 to reach the Social Studies goal. It will be discussed to shift the focus of the Kiss the Pig fundraiser to cover Social Studies.

The PTO has received a total income of \$91,410.08. The Van Gogh Photography studio donated \$661.80 back to ACS through the Spring Picture Day.

Last year's financials have been reviewed by ACS parent, Dean Mekelburg.

- **Dean's Report:** Dean Brown reported that we have been in touch with the company furnishing the new Spanish Curriculum with a piloting program to soon follow.

ACS is currently looking into a new Social Studies curriculum to align with Core Knowledge and host mapping software to be run through the Smart Boards.

Teacher Appreciation week is next week, May 2-6. Thank you for all of your help.

It was discussed to hold the Middle School Challenge Day program every other year at the beginning of the year, with the fundraising to take place in the off year. This year's program resulted in a positive change among students. ACS will host a parent's version of Challenge Day on May 5<sup>th</sup>. It will be a free class from 6-7pm.

- **Dean's Report, cont'd:** Grandparents Day was a success. The upfront parking for the elderly made for an easier process. It was discussed to hold next year's program in the morning from 9-11am and have the grandparents eat lunch with their student.

A survey was taken among the staff as to the importance/priority of the technology needed with the following results: #1 Smart Boards, #2 Slate Boards, and #3 Laptops/iPads. In addition to the money raised by the PTO, ACS has its own budget, managed through the Governing Board, as well.

- **New Business:** Election Results—19 ballots totaled by Bonnie Buckley, PTO Treasurer and an ACS Parent. All copies attached.

*19 unanimous votes were recorded to elect Bonnie Buckley as PTO president for the 2011-2013 PTO Board. 1 ballot had only 1 vote on it for president only. No other selections made.*

*18 unanimous votes were recorded to elect the following people/positions for the 2011-2013 PTO Board:*

*President—Bonnie Buckley*

*Treasurer—Laura Hesse*

*Secretary—Meredith Jacobs*

*VP of Communications—Janet White*

*Co-VP of Enrichment—Jeannie Reddan and Becky Murray*

*Co-VP of Social—Amy Lee and Heidi Wodark*

*Co-VP of Fundraising—Brandi Buttica, Meagan Andrade and Kelli Wojtkewicz*

*Classroom Coordinator Liaison—Sandy Meyn*

*Parent Event Coordinator—Robin Warnke*

- The meeting was adjourned at 6:52pm. End of meeting minutes. The next Working PTO meeting is scheduled for May 19<sup>th</sup> at 4pm in the Elementary Spanish Room.
- Minutes prepared by Jeannie Reddan, Secretary. Hard copies of all minutes and attachments are available for viewing in the PTO Minutes Book in the ACS office or on the PTO bulletin board.