

PTO General Minutes

April 22, 2010

Called to order at 5 pm

Held in ACS Library

- **Board Attendance:** Misty O'Leary, Michelle Barrett, Tina Cook, Deb Van Sicklin, Allyson Ford, Laura Heese, Bonnie Buckley, Amy Lee, and Jeannie Reddan (a quorum of 10 members [parent or board] was present). Proxies attached for Meredith Jacobs and Emily Ragan.
- **Additional Attendees:** Dean Brown, Robin Warnke (SAC), Todd Warnke (GB), Dennis Desormeaux (Dad's Club) and additional ACS parents (see attached sign in sheet).
- Minutes from the January General Meeting and the February Working meeting were unanimously approved.
- **President's Report:** Misty O' Leary introduced ACS parent, Dennis Desormeaux, to the board and meeting attendees. Dennis has volunteered to chair the newly instated Dad's Club at ACS. Dennis was the only applicant. A vote was put forth to elect Dennis Desormeaux as the Chairperson of the ACS Dad's Club.

A unanimous vote was recorded to approve the election of Dennis Desormeaux as the Chairperson of the ACS Dad's Club.

The PTO portion of the Spring Survey results was discussed. The compilation of the results was prepared by Cindy Hazelhurst. Overall, the school as a whole seemed able to discern what fundraising events support which group within ACS. For the complete PTO portion results, please see attached sheet.

At the last Governing Board meeting, it was decided by the GB and PTO Executive Board that the 8th Grade Washington Trip be removed from the PTO in all areas and become a booster club beginning in the new school year 2010-2011. A vote was put forth to amend the by-laws to reflect the removal of the 8th Grade Washington Trip from the PTO in all areas. The newly amended by-laws will be voted upon at the next General Meeting on May 20, 2010.

A unanimous vote was recorded to amend the by-laws to reflect the removal of the 8th Grade Washington Trip from the PTO in all areas.

- **Communications Report:** Emily Ragan was not present at the meeting (proxy attached). However it was reported that at the end of the 2009-2010 school year Emily Ragan will be resigning her position as the Communications Chairperson. This position will need to be filled for the remainder of her term through the 2010-2011 school year. This position will come up for re-election for the 2011-2012 school year. It is extremely important that this interim position be filled, as the District requires that a FULL PTO Executive Board be in place or the PTO as a whole lose control of the monies raised.
- **Social Report:** Laura Heese reported that the Teacher Breakfasts are fantastic and running smoothly. She will continue to run these breakfasts in this fashion due to their high success. This seems to be a more streamlined process of running the breakfasts. In general, the Classroom Coordinator has been bypassed in regards to helping plan the events as to alleviate any hassle for the Classroom Coordinator. Tina Cook asked that the teachers be included in the planning email so that they may add the information to their classroom newsletters. They will also have the students add the information to their homework planners. These breakfasts offer a great opportunity for volunteer hours and a great way to honor our teachers and staff.
- **Enrichment Report:** Meredith Jacobs was not present at the meeting (proxy attached). However it was reported that Abrakadoodle and Mad Science will no longer be offered as an enrichment program at ACS due to low interest.
- **Fundraising Report:** Allyson Ford reported that the PTO will run the concessions for the Field Day Event on May 19th. Jamba Juice will sell smoothies at this event. They have agreed to give 20% of the sales back to ACS. The PTO is in need of volunteers to help run the concessions. If anyone is interested in helping, they are asked to contact Allyson Ford. An email will go out asking for volunteers and to let students know to bring money for the concessions that day.

The PTO will be hosting a Used Uniform Sale at ACS towards the end of the school year. The PTO will be accepting donations of gently used ACS uniforms through May 14th. All proceeds will go directly to ACS. It was discussed to possibly hold the sale again in the fall at registration. Teachers were asked to include this information in their class newsletters.

- **Fundraising Report, cont'd.:** A Dress Code Committee member will be on hand to help sort through the donated items.

A pancake breakfast is being considered for late summer, prior to school starting. It was mentioned that the Used Uniforms could be sold then as well.

- **SAC Report:** Laurel Johnson was not present at the meeting. However, Robin Warnke (SAC Chair) reported that Laurel will be resigning as the SAC-PTO Representative. The SAC is currently looking into replacement candidates for the SAC-PTO Rep. Robin noted that the majority of the ACS parents understood why the Science Curriculum needed to be replaced. She also mentioned that the SIP report will be discussed at the next SAC meeting.
- **Teacher Representative's Report:** The Elementary School rep, Tina Cook, had no new information to report. However, she mentioned that the Spring Program for Elementary Students will be held on April 27th at 6pm.

The Middle School rep, Michelle Barrette, stated that the 8th graders attended a field trip to the State Capital on April 22nd and the 6th graders will visit the Argo Gold Mine on April 27th. She also mentioned that the Middle School Showcase will be held on May 6th at 6:30pm. It was also noted that MAPS testing will start on May 3rd for 6-8th graders.

- **Dean's Report:** Dean Brown reported that ACS is currently piloting 3 new Science Programs in the 2nd, 5th, 6th and 8th grades. All 3 programs seem to be great programs, although there is a clear favorite among teachers and students alike. The programs have many "hands on" lessons for the students to follow. Once a program is chosen, a budget will be set depending on the cost of the chosen program. The PTO will help purchase the chosen program for the Middle School first, as this is where the greatest need is and to keep the cost low. The programs are too expensive to purchase for the entire school at one time. The chosen program will be cycled through the rest of the school (K-5) as new chapters/sections are purchased for the Middle School. Dean Brown is currently looking into the possibility of "piggybacking" with the District to help offset the cost of purchasing said program. Teachers will need to be trained on the chosen program. Dean Brown is currently writing a Title II grant to obtain money for the teachers' training, which would be approximately \$5,000.

- **Treasurer's Report:** Bonnie Buckley reported that the previously requested and allocated money for the 2nd grade teachers has not been used. However it was noted that the 2nd grade teachers are waiting for an update in their current technology to be able to make said purchase. Due to timing issues, if needed, the requested money can be rolled into next years' budget to be used ONLY for that specific item.

Bonnie noted that \$2,068 of the Teacher Scholarship money has been used to date, which leaves \$2,132 left in this budgeted item. The Teachers will need to decide to use this money no later than May 30th.

It was reported that ACS will use the same company as before for purchasing School Supplies. Each teacher has reviewed the school supply list and will sign off their approval on said list. Value added options will be available this year. Teachers will be given the option to choose a lower priced item. No extras will be sold this year, i.e. recorders. All teacher approved lists must be turned in by April 30th. ACS will try all orders online this year.

Last year's financials are prepared and ready for the previously approved ACS parent to review and sign. The financials must be signed by an ACS parent and the PTO President. All financials will be placed on the ACS website.

To date, the 8th Grade Trip account holds \$25,524.64. A check is being made out in the amount of \$11,012.20 for 44 airline tickets.

Special request items have all been paid for this year.

The PTO has raised \$32,890 towards the Science Curriculum to date.

ACS is trying out a new photographer, Van Gogh. They have agreed to give back a portion of the picture sales to ACS. To date ACS has received \$488.41.

It was mentioned that if you are donating money to United Way, that donation can be designated, nationally, to be used at ACS.

- **Treasurer's Report, cont'd.:** To date, the PTO has received \$115 in donated sales from French Toast and \$32 in donated sales from Land's End. The PTO has also received \$1,750 in matching donations from employers. The PTO has received \$550 in King Soopers Scripts and \$147 in Target Scripts. The PTO will look into reloadable scripts for next year. Currently, the Scripts programs and the Book Fair proceeds are not being funneled through the PTO. This will be addressed at a later meeting.

The PTO has received a generous amount of Direct Donations. To date the numbers are: \$6,545 non-specified use, \$4,000 specified for snow removal, \$13,000 specified for use, and another \$500 specified for 8th Grade graduation costs. It was reported that another \$2,000 is currently being donated with a "yet to be determined" specified use.

The Fall Book Fair brought in \$1,764 in proceeds for the Library.

- **New Business:** No new business to report.
- The meeting was adjourned at 5:55pm. End of meeting minutes. The next General Meeting is to be held on Thursday, May 20th at 5pm. This will be an added General Meeting to vote in the newly amended by-laws. The PTO will meet at some point over the summer.